






1. The HITECH updates to HIPAA require that policies and procedures are implemented regarding tips and reminders to support HIPAA and general IT security awareness. What specific actions has your organization put into place regarding educating the workforce about HIPAA and IT security?

		Response Percent	Response Count
Integrated into an existing training program		76.6%	85
Performed as needed		5.4%	6
No formal actions taken as of yet		18.0%	20
	Other (please specify)		11
		answered question	111
		skipped question	2




2. Which of the following do you use to promote security awareness? Check all that apply.

		Response Percent	Response Count
Screensavers		31.2%	34
Posters		23.9%	26
Mouse pads		0.9%	1
Windows OS pop up messages on login		15.6%	17
Workforce email messages		62.4%	68
Training classes		82.6%	90
	Other (please specify)		18
		answered question	109
		skipped question	4




3. Do you require all workforce members to attend HIPAA Security training?

		Response Percent	Response Count
Yes		85.0%	96
No		15.0%	17
		Additional Comments:	24
		answered question	113
		skipped question	0

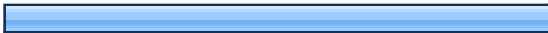

4. What is the frequency of required training?

		Response Percent	Response Count
Annual		96.7%	87
Semi-annual		2.2%	2
Quarterly		1.1%	1
	Other (please specify)		6
answered question			90
skipped question			23




5. What is the training medium used?

		Response Percent	Response Count
Classroom		12.0%	11
Computer based training		80.4%	74
Written test		7.6%	7
	Other (please specify)		9
answered question			92
skipped question			21

6. Are there sanctions for workforce members who do not attend this training?

		Response Percent	Response Count
Yes		81.7%	76
No		18.3%	17
Additional Comments:			22
answered question			93
skipped question			20

7. Who within your organization is responsible for assuring HIPAA Security training?

		Response Percent	Response Count
Human Resources		17.2%	15
IS Security		39.1%	34
Organizational Training and Development		43.7%	38
Other (please specify)			31
answered question			87
skipped question			26

Page 1, Q1. The HITECH updates to HIPAA require that policies and procedures are implemented regarding tips and reminders to support HIPAA and general IT security awareness. What specific actions has your organization put into place regarding educating the workforce about HIPAA and IT security?

1	Actually our formal program includes both standard ongoing + additional as needed	Jun 29, 2011 9:31 PM
2	Contracted outside security consulting	Jun 29, 2011 8:17 PM
3	Using Healthstream online training	Jun 29, 2011 6:02 PM
4	Contracted with SANs and did onsite computer security class for all IT staff	Jun 29, 2011 5:24 PM
5	using HealthStream education and testing via the web	Jun 29, 2011 2:26 PM
6	Our existing training and annual compliance training already incorporates these items. We have not yet determined if additional changes are required.	Jun 29, 2011 12:32 PM
7	Annual competencies	Jun 29, 2011 12:22 PM
8	Plus articles and tips are included in the weekly announcement paper	Jun 29, 2011 12:19 PM
9	E-mails quarterly	Jun 29, 2011 12:07 PM
10	We are started a comprehensive security audit project in July	Jun 29, 2011 11:18 AM
11	Occasional email updates & news letter articles	Jun 29, 2011 10:39 AM

Page 1, Q2. Which of the following do you use to promote security awareness? Check all that apply.

1	Annual required CBT	Jul 6, 2011 8:34 AM
2	Web reviews/updates	Jul 1, 2011 4:36 PM
3	annual mandatory training	Jun 29, 2011 9:26 PM
4	Screen timeout with time limits	Jun 29, 2011 8:17 PM
5	Homeweb pages with info on their home PC security as well.	Jun 29, 2011 2:50 PM
6	Novell	Jun 29, 2011 2:26 PM
7	Intranet site	Jun 29, 2011 2:21 PM
8	Anjua HIPAA testing	Jun 29, 2011 1:26 PM
9	Annual Updates	Jun 29, 2011 1:17 PM
10	Annual compliance review and training requirement for employment	Jun 29, 2011 1:16 PM
11	Ongoing Presentations, Online Training and Exams	Jun 29, 2011 1:14 PM
12	Inservices, Intranet	Jun 29, 2011 1:07 PM
13	annual testing of all employee on knowledge	Jun 29, 2011 12:21 PM
14	Articles in weekly newsletters, posting on intranet home page	Jun 29, 2011 12:17 PM
15	none	Jun 29, 2011 12:07 PM
16	Intranet website	Jun 29, 2011 12:05 PM
17	Brochure	Jun 29, 2011 11:43 AM
18	Annual required CBT	Jun 29, 2011 11:37 AM

Page 1, Q3. Do you require all workforce members to attend HIPAA Security training?

1	It's covered in new employee orientation and annually as part of a set of NetLearning (CBT) courses.	Jul 6, 2011 8:34 AM
2	Next specifically. it is bundle in with our other annually training requires.	Jul 1, 2011 8:38 AM
3	We do through annual training programs already in place.	Jun 30, 2011 1:57 PM
4	Not regularly, but we should. This org has not grasped the importance yet. :o(Jun 29, 2011 8:17 PM
5	Providers had their own instructor led training session.	Jun 29, 2011 6:02 PM
6	We required all workforce meembers complete a in-house developed Healthstream module on HIPAA Security.	Jun 29, 2011 2:21 PM
7	part of orientation and all employees must complete an online mandatory education session annually (it includes HIPAA).	Jun 29, 2011 2:17 PM
8	Inservices are built on the intranet so physical attendance is not required but review with final tests are required.	Jun 29, 2011 1:07 PM
9	included as part of general training requirement	Jun 29, 2011 12:59 PM
10	It is part of orientation and then part of the Annual Training Blitz	Jun 29, 2011 12:40 PM
11	As part of our annual compliance training	Jun 29, 2011 12:32 PM
12	Topic included in new employee orientation and in annual refresher on-line education	Jun 29, 2011 12:29 PM
13	Part of annual training requirements...	Jun 29, 2011 12:23 PM
14	only upon being hired	Jun 29, 2011 12:21 PM
15	Done annually via CBT	Jun 29, 2011 12:17 PM
16	On hire and reinforced at annual online inservice	Jun 29, 2011 12:16 PM
17	Training is done online each year as a requirement for continuing education.	Jun 29, 2011 12:15 PM
18	Annual web-based training; additional reminders regularly in central broadcast emails; regular push of real examples of privacy or security issues via operations group when they occur, asking VPs/Leaders to remind staff of their responsibilities.	Jun 29, 2011 12:05 PM
19	Part of orientation	Jun 29, 2011 12:05 PM
20	included as part of ed day training annually	Jun 29, 2011 12:00 PM
21	The HIPPA security training and reminder is incorporated into our annual employee safety training CBT.	Jun 29, 2011 11:44 AM
22	Part of mandatory annual training for all staff	Jun 29, 2011 11:22 AM

Page 1, Q3. Do you require all workforce members to attend HIPAA Security training?

23	As a part of initial Orientation and Annual Training.	Jun 29, 2011 11:19 AM
24	We also have a Privacy & Security session as part of our new employee orientation.	Jun 29, 2011 11:18 AM

Page 2, Q4. What is the frequency of required training?

1	during hire time only	Jul 3, 2011 4:44 PM
2	Upon orientation	Jul 1, 2011 8:53 AM
3	orientation and mandatory annual education	Jun 30, 2011 9:14 AM
4	Periodic security information notices	Jun 29, 2011 1:18 PM
5	will tips and info provided on intranet or emails quarterly	Jun 29, 2011 1:08 PM
6	And at on boarding	Jun 29, 2011 12:25 PM

Page 2, Q5. What is the training medium used?

1	our CBT includes a test	Jun 29, 2011 9:32 PM
2	We offer both classroom and CBT with a test.	Jun 29, 2011 6:50 PM
3	plus some classroom	Jun 29, 2011 5:24 PM
4	Testing required after training with required minimum score	Jun 29, 2011 1:18 PM
5	Also written exam.	Jun 29, 2011 1:15 PM
6	and classroom	Jun 29, 2011 1:00 PM
7	includes post-test; moving toward PC-based training	Jun 29, 2011 12:23 PM
8	and written test (on the computer training)	Jun 29, 2011 10:48 AM
9	Annual training is computer based with test	Jun 29, 2011 10:40 AM

Page 2, Q6. Are there sanctions for workforce members who do not attend this training?

1	no computer access	Jul 8, 2011 5:26 PM
2	accounts are disabled	Jul 1, 2011 4:37 PM
3	Training is one module of annual required inservice education programs. Sanctions are for those who do not complete all inservice modules, not specifically HIPAA.	Jul 1, 2011 11:56 AM
4	You will not be allowed to work until you complete these training classes	Jun 30, 2011 8:39 PM
5	If mandatory training is not completed, the associate is not eligible for a year end salary increase.	Jun 30, 2011 11:24 AM
6	Training is mandatory and a condition of employment	Jun 29, 2011 9:32 PM
7	Can not continue to work after deadline if online training is not complete	Jun 29, 2011 1:33 PM
8	Employment requirement	Jun 29, 2011 1:18 PM
9	Yes they must take the monthly tests on schedule a little lapse is acceptable	Jun 29, 2011 1:08 PM
10	As part of annual performance assessment.	Jun 29, 2011 12:56 PM
11	Sanctions imposed on department head who fails to get everyone trained.	Jun 29, 2011 12:30 PM
12	Training is mandatory; disciplinary action for not attending.	Jun 29, 2011 12:23 PM
13	can not work	Jun 29, 2011 12:21 PM
14	If CBT not completed, employees will not receive their entire merit increase.	Jun 29, 2011 12:17 PM
15	Part of performance evaluation expectations	Jun 29, 2011 12:15 PM
16	They can't get their annual merit raise until all mandatory training is completed (much more than just HIPAA)	Jun 29, 2011 12:08 PM
17	Supervisor can't finish employee's annual review unless required training is completed.	Jun 29, 2011 12:06 PM
18	Note on their evaluation	Jun 29, 2011 12:00 PM
19	suspension	Jun 29, 2011 11:22 AM
20	The security education is part of our required annual education package.	Jun 29, 2011 11:19 AM
21	required prior to annual performance review	Jun 29, 2011 11:16 AM
22	If training module not "passed" cannot process merit increase	Jun 29, 2011 10:48 AM

Page 3, Q7. Who within your organization is responsible for assuring HIPAA Security training?

1	Legal (corporate council is the privacy & security officer)	Jul 6, 2011 8:35 AM
2	HIPAA Compliance	Jul 1, 2011 4:38 PM
3	Privacy and Security Officers provide info to Education Dept	Jun 30, 2011 1:58 PM
4	Compliance officer	Jun 30, 2011 1:12 PM
5	all of the above. IT provides content, OD manages training system, HR manages compliance	Jun 29, 2011 9:33 PM
6	Loosely defined. Not clearly identified, despite raising this concern/issue multiple of times	Jun 29, 2011 8:18 PM
7	Compliance, part of the legal department	Jun 29, 2011 5:25 PM
8	HR manages during the onboarding and annual review process. Corporate Responsibility Office makes sure it gets done.	Jun 29, 2011 4:03 PM
9	HR is the keeper of IS security records	Jun 29, 2011 2:29 PM
10	HE assumes responsibility for all employees completing Healthstream	Jun 29, 2011 2:22 PM
11	compliance	Jun 29, 2011 2:22 PM
12	Shared	Jun 29, 2011 2:17 PM
13	IS, Risk, HR	Jun 29, 2011 2:15 PM
14	In combination with our Compliance Officer	Jun 29, 2011 1:51 PM
15	HIPAA Compliance Officer	Jun 29, 2011 1:27 PM
16	Privacy Officer	Jun 29, 2011 1:25 PM
17	Privacy Officer (Regulatory Affairs & Compliance Dept)	Jun 29, 2011 1:19 PM
18	Compliance Officer but supported by IT	Jun 29, 2011 1:18 PM
19	Privacy and Security Officer	Jun 29, 2011 1:15 PM
20	No one at this juncture, it is condecuted by each department based on their specific needs	Jun 29, 2011 12:56 PM
21	Compliance	Jun 29, 2011 12:37 PM
22	Who is also the HIPAA Security Officer and Co Compliance Officer	Jun 29, 2011 12:26 PM
23	HR trainnig - but HIM provides content to them...	Jun 29, 2011 12:23 PM
24	Privacy Officer	Jun 29, 2011 12:15 PM
25	It's a team-sport; all three work together on this.	Jun 29, 2011 12:07 PM
26	Compliance	Jun 29, 2011 12:05 PM

Page 3, Q7. Who within your organization is responsible for assuring HIPAA Security training?

27	Compliance Department	Jun 29, 2011 11:44 AM
28	Corporate Compliance/Security Officer	Jun 29, 2011 11:42 AM
29	Compliance / Security Officer	Jun 29, 2011 11:19 AM
30	Operational Management	Jun 29, 2011 10:48 AM
31	Training department is under HR, content reviewed by IS	Jun 29, 2011 10:41 AM